



**** EMPLOYMENT OPPORTUNITY ****
(Part Time, Permanent)

POSITION: Children's Group Support Worker

PROGRAM: Moving Forward

PROGRAM: The Moving Forward program is a support group for women who are parenting children age 6 years and under, who are also in recovery from substance use.

PURPOSE OF POSITION: The Moving Forward Children's program runs in conjunction with the mom's group where the needs of the children are also addressed.

GENERAL RESPONSIBILITIES:

1. Plan, implement and evaluate care giving and delivery of the children's program
2. Provide individual support to the children
3. Keep accurate and up to date documentation
4. Responsible for working in a safe and healthy manner
5. Organization responsibilities

QUALIFICATIONS:

1. ECE Diploma or University Degree in Child Development required
2. Demonstrated skills in relating well with children both individually and in a group setting
3. Ability and willingness to relate to parents and children in a warm, respectful manner
4. Experience in planning, implementing and evaluating programs for children under 6 years of age
5. Ability to work well independently and as a part of a team
6. Open to understanding the challenges that may be experienced by women parenting
7. Knowledge of the impact of prenatal and parental substance use on child development
8. Strong communication, problem solving and organizational skills are necessary
9. Current Standard First Aid Certificate or willingness to obtain at hiring
10. Successful completion of a Criminal Reference check
11. Ability to work effectively with people from various cultural backgrounds
12. Commitment to understand and uphold the mission and values of House of Friendship is expected

POSITION DETAILS:

- 11:30am – 2:30/3:00pm every Tuesday

PLEASE SUBMIT COVER LETTER AND RESUME TO:

Jessica Wilson, Residential Addiction Treatment Manager
jessicaw@houseoffriendship.org

POSITION START DATE: As Soon As Possible

We thank all applicants. Only those selected for an interview will be contacted